

Registrar



Fakir Mohan University

VyasaVihar, Nuapadhi

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Letter No : FMU/ R&D-209-2021/7760

Date: 30-12-2021

NOTIFICATION

Pursuant to Resolution No. 10 of the 17th Meeting of the Academic Council held on 30.12.2021; the Vice-chancellor is pleased to notify "Guidelines / Regulations for Seed Money Grant for Research & Development, Fakir Mohan University, Balasore" to be implemented in Fakir Mohan University w.e.f 30.12.2021.

This issues with the approval of the Vice Chancellor dt 30.12.2021

Encl: As stated

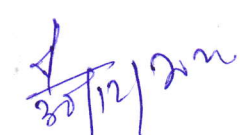

(Mrs. Kukumina Das)
Registrar

Memo No 7761

Date 30-12-2021

Copy to:

1. P.S. to Vice Chancellor, F.M. University.
2. Steno to Registrar, F.M. University
3. Controller of Examinations,
4. Comptroller of Finance
5. All Heads/ Coordinators of P.G. Departments.
6. Director R&D, F.M. University
7. Coordinator IQAC
8. OIC F.M. University Website to upload the same.


Registrar

FAKIR MOHAN UNIVERSITY

Guidelines for Seed Money Project Grants for Young Faculty



VYASAVIHAR
BALASORE-756089
ODISHA

<http://www.fmuniversity.nic.in>

Preamble:

Research and technology development is an integral part of a University's success. This also helps students and faculty to understand the learning process and outcome in real life through solving problems in different disciplines such as Basic Science/Science & Technology/ Applied Science/Life Science/Social Science/Business Studies/Languages & literature etc. The faculty can incorporate the learning outcome through this process in their classroom teaching and publishing their work in good international/national journals, patents, and other forms of expression of creative works. The primary objective of seed money grant is to facilitate financial support related to research & consultancy assignments. Preference will be given to young talented faculty members in case there are multiple applications.

Fakir Mohan University, Balasore, Odisha is pleased to extend the Seed Money Project Grants from own source for young faculty members beginning from 30th December, 2021 to encourage indigenous research in the University.

Eligibility Criteria:

- The applicant(s) shall be Regular Faculty (Assistant Professor/ Associate Professor) of Fakir Mohan University. following the specified procedure of university & Govt. of Odisha will be eligible to receive financial support under the scheme.
- The faculty should normally have completed at least two years of their service in F.M. University at the time of applying for research grant.
- The faculty applying for the research grant is sole Principal Investigator (PI).
- The maximum period of the project shall be two years and no further extension shall be given in any case.
- A teacher shall be allowed to conduct the research on one project at a time and a time gap of one year shall be there for further application of new project.
- The applicant shall be a Ph.D. with a minimum of 2 research publications in UGC-CARE List/ SCOPUS journals.
- Research Projects should be undertaken by those faculties who do not have any Research Projects from any other sponsored agencies.

Guidelines/ Regulations:

- The application for financial assistance in the prescribed format should be submitted to University Authority (Registrar) through proper channel (through concerned Head). The application format shall be available in the university website.

- At any time, a PI can submit only one application.
- The PI need to submit a detailed proposal in the “Prescribed Format” within 60 days from the beginning of the academic session. The proposal shall be scrutinized and recommended for funding by the two subject expert committee as constituted by Vice Chancellor.
- The maximum eligible funding for a project shall be limited to Rupees One lakh whose project proposal is accepted. However, depending upon the performance and progress report, the amount can be enhanced to Two Lakhs on the basis of the recommendation of the expert committee as well as approval of the Vice chancellor.
- Item wise financial estimates should be mentioned clearly in the proposal submitted, showing rates, quantity and total for each item. The maximum allowable expenditure for consumables, travel and other expenses for a project shall not exceed 70% of the total estimate respectively. The remaining 30% of the total estimate shall be allowed for use of Book Grant/ Minor equipment.
- No Expenditure on the following is permissible under the scheme.
 - a. Major instruments / Equipment, laptop, computer, printer, scanner.
 - b. Recruitment of manpower: Research Fellow/ Project Assistant.
- The progress report and utilization of funds shall be submitted every six months.
- On completion of the Research Project, the principal investigator (PI) shall make a presentation of the outcome of the research before a committee constituted by the Vice Chancellor for the purpose.
- The maximum period of the project shall be two years and no further extension shall be given in any case.
- The PI if applied for project from any other funding agencies, and approved then he/she can take up the project of that funding agency, however, the amount taken from the Seed Money project grant will be adjusted from the sanctioned amount of the project of that funding agency subject to approval of Vice Chancellor.
- The final report, statement of expenditure and utilization certificate shall be submitted after successful completion of the project through proper channel to the Registrar.
- The fund shall be provided in three instalments. The first instalment i.e. 40 % shall be provided in the beginning of the project. The second instalment i.e. 40 % shall be provided on the basis of progress report and utilization certificate. The final instalment i.e., 20% shall be provided after the submission of project report and fund utilization certificate.

- Utilization Certificate and Statement of Expenditure (two copies) shall be submitted to the Office of the Registrar, F.M. University. The accounts shall be audited by the internal audit officer / chartered accountant/LFA of the University.
- The PI is required to submit three copies of the report of the project to the office of the Registrar along with final Utilization certificate.
- F.M. University reserves the right to order verification/ audit of accounts by any officer authorized by it and is open to audit by LFA / AG. The accounts shall be kept safely for a minimum period of eight years.
- The sanction of seed money under this scheme does not entail any right to the principal investigator for further claims of funding from University.
- The minor equipment(s) purchased for the project will be the property of concerned Department of F.M. University and on completion of the project shall be transferred to the Department along with corresponding Stock Register(s) in which the project is undertaken before submission of Utilization Certificate and Statement of Expenditure to Registrar.
- If commercial benefits are derived from the knowledge generated from the project, 50% of such gain shall be shared with F.M University subject to a maximum of the amount sanctioned by F.M. University.
- The recipient and the institution shall comply, with such other conditions as may be suggested in the guidelines issued in this regard from time to time.
- On the event of Resignation/Transfer/Medical Problem the project can be terminated based on the recommendation of the department and final approval of the Vice Chancellor.
- The decision of the Vice-Chancellor shall be the final and binding in all respects.

Selection criteria:

- Innovative/ interdisciplinary research
- Team of faculty members whose expertise is complimentary. Promise of sustainable research and development.
- Budget matches the claimed outcomes.
- Potential to generate intellectual property.
- In any research communication arising out of the funded project, the contribution of the University should be duly acknowledged.

ANNEXURE-I

FORMAT FOR SUBMISSION OF PROPOSAL FOR SEED MONEY GRANT

- A. Broad Subject:
- B. Area of Specialization:
- C. Duration:
- D. Principal Investigator
- i. Name:
 - ii. Gender: M/F
 - iii. Date of Birth: DD//MM//YYYY
 - iv. Qualification:
 - v. Designation:
 - vi. Department:
 - vii. Office Address:
 - viii. Residential Address:
 - ix. Mobile No.:
 - x. Email ID:
 - xi. Date of Joining in F.M. University: DD//MM//YYYY
- E. Name of the Department where the project will be undertaken:
- F. Teaching and Research Experience of Principal Investigator:
- Teaching: _____ years
- Research: _____ years
- No. of Publication: _____ (Only UGC CARE/ SCOPUS List Journals) in Journals.
- (Enclose photocopies of the publications)

Name & Signature of the Principal Investigator

Signature with Date:

Name (in Capital)

ANNEXURE - II

Proposed Research Work

1. Project Title:
 2. Introduction:
 - Origin of the research problems
 - Interdisciplinary relevance:
 3. Review of Research and development in the Subject (in brief):
 - International status:
 - National Status:
 4. Significance of the study (in brief):
 5. Objectives:
 6. Methodology:
 7. Month-wise plan of work and targets to be achieved:
 8. Details of collaboration, if any intended:
 9. Financial Assistance required (Items Estimated Expenditure under Heads):
 - Books and Journal / Minor equipment(s). (Limited to 30%)
 - Chemicals/ glassware/ consumables/small equipment: (Limited to 40%)
 - Field Work and Travel: (no component of salary): (Limited to 10%)
 - Contingency (including special needs): (Limited to 10%)
- Total: _____ (In figure) _____ (In words)

Undertaking

- ***I shall abide by the rules governing the scheme in case assistance is provided to me from the University for the above Project.***
- ***I shall complete the project within the stipulated period. If I shall fail to do so and if the University is not satisfied with the progress of the research project, the University may terminate the project immediately and ask for the refund of the amount received by me.***
- ***The above Research Project is not funded by any other agency.***

Name & Signature of the Principal Investigator:

Signature with Date

Name (in Capital)