



FAKIR MOHAN UNIVERSITY

VYASA VIHAR, NUAPADHI, BALASOR-756020

No.FMU/Dev.RUSA-369/2021/ 1098

Date: 04.03.2021

Tender Call Notice

Sealed Tenders are invited from reputed firms for supply and installation of Stone Statue and supply of Electrical items and Office Stationery to the Fakir Mohan University. Tenders completed in all respect should be submitted to the Registrar, Fakir Mohan University, Nuapadhi, Balasore, Pin-756089 through Registered Post / Speed Post only. No hand delivery of tender document will be accepted. The last date of receipt of Tender is on 24.03.2021 at 5.00 PM and the technical bid shall be opened on 25.03.2021 at 2.30 PM in presence of the bidders or their authorized representatives. For details, visit our website: www.fmuniversity.nic.in

Memo No....1099.....
Copy forwarded to:-

Date...04.03.2021


Registrar

1. The Editor, Samaj (All Odisha Edition) / The Editor Pramaya (All Odisha Edition) / The Editor, Times of India (Odisha Edition) for information and necessary action. They are requested to publish the Tender Call Notice in their esteemed daily ODIA & English newspaper (**one issue**) at I&PR rate by 06.03.2021 with size confined to **8Cm X 6Cm**. The bill in triplicate may be furnished to the undersigned for payment.
2. The copy along with the Tender Papers are forwarded to e-despatch Section for uploading in the University Website.
3. P.A(I/C) to Vice-Chancellor for kind appraisal of the Vice-Chancellor / Steno to Registrar /Comptroller of Finance/Notice Board , F.M.University for information and necessary action.


Registrar

Tender Papers

Statue & Sculpture

SL.NO.	NAME OF THE ITEMS	Size	Qty
01	Lord Ganesh Sitting Position (Black Granite)	3',4',5',6'	Minimum 01 Pc
02	Lord Ganesh Sitting Position (Black Stone) (Sahana Pathara)	3',4',5',6'	Minimum 01 Pc
03	Goddess Saraswati (Sand Stone)	3',4',5',6'	Minimum 01 Pc
04	Sleeping Buddha (Sand Stone)	3',4',5',6'	Minimum 01 Pc
05	Sitting Buddha (in meditation Pose) (Sand Stone)	3',4',5',6'	Minimum 01 Pc
06	Buddha's Head (Sand Stone)	3',4'	Minimum 01 Pc
07	Bibekananda (Sand Stone)	4',5',6'	Minimum 01 Pc
08	Konark Chakra (Sand Stone)	3',4',5',6'	Minimum 01 Pc
09	Nartaki (Sand Stone)	3',4',5',6'	Minimum 01 Pc

Stationery Items

SL.NO.	NAME OF THE ITEMS	Qty
1	Toilet Cleaning Liquid (H C L) Diluted Hydro Chloride Acid	70 Bottle
2	Alpin	60 Pkt
3	Alpin Box	100 Pc
4	Battery A/C Remote (AAA)	24 Pc
5	Battery Pencil(For Wall Clock)(AA)	60 Pc
6	Battery Torch	36 Pc
7	Plastic Belcha (For Collecting Garbage)	36 Pc
8	Horse Shoe Clip(B)	24 Pc
9	Horse Shoe Clip(S)	24 Pc
10	Bucket(Plastic)	24 Pc
11	Budkin (Wooden Handle)	48 Pc
12	Candel	24 Pkt
13	Cello Tape (White) Wonder Plus 2"	36 Pc
14	Cello Tape(Brown)2"	36 Pc
15	1" Cello Tape (White)	36 Nos
16	Cover File (Plastic Coated)	12 Pc
17	Cup Plate Set	12 Set
18	Ditergent Powder (Wheel) Rs.10/-	100Pkt
19	Dustbin (Plastic)	36 Pc
20	Fevigum Tube	24 Pc
21	Gamaxin	05 KG
22	Glass / Tumbler Set (Borosil)	12 Set / (12x6)
23	Gum (300 ML) Camel	48 Bottle
24	Hand Wash Liquid	36 Pc
25	Harpic	100 Bottle
26	Highlighter Pen	36 Pc
27	James Clip(Plastic Coated)	36 Pc
28	Jute <i>Sutuli</i>	40 KG
29	Knife	36 Pc
30	Lock (Medium)	24 Pc

31	Lock with Long Stick(Medium)	24 Pc
32	Long Stick Wiper	24 Pc
33	Markin Cloth	100 Mtr
34	Mug(Plastic)	36 Pc
35	Napthelin Ball	08 KG
36	Needle (Big)	12 Pc
37	Paper Rolling	01 RIM
38	Paper Weight	24 Pc
39	Paper White	02 RIM
40	Pen (Rs. 10/-)	24 Pc
41	Pen Stand	12 Pc
42	Pen Use & Throw (Blue) Elkos Shine	200 Pkt
43	Pen Use & Throw (Red) Elkos Shine	70 Pkt
44	Pencil(Apsara)	24 Pkt
45	Pencil Cutter	50 Pc
46	Pencil Eraser	50 Pc
47	Peon Book	50 Pc
48	Pocha for Floor with reetangalar cleaner	36 Pc
49	Punching Mechine (Big)	04 Pc
50	Punching Mechine (Small)	18 Pc
51	Refill Blue with TC Ball (0.8MM) Linc	500 Pc
52	Refill Red with TC Ball (0.8MM) Linc	300 Pc
53	Register 02 No Oxford	36 Pc
54	Register 04 No Oxford	36 Pc
55	Register 06 No Oxford	36 Pc
56	Register 08 No Oxford	24 Pc
57	Register 10 No Oxford	24 Pc
58	Register 12 No Oxford	24 Pc
59	Register 20 No Oxford	06 Pc
60	Register 30 No Oxford	06 Pc
61	Room Freshner (Godrej)	12 Pc
62	Salu Cloth(Red)	20 Mtr
63	Scale Still	24 Pc
64	Sealing Wax	100 Pkts
65	Soap Dettole	36 Pc
66	Soap Dove	36 Pc
67	Soap Lifeboy	36 Pc
68	Soap Lux	36 Pc
69	Soap Vim	36 Pc
70	Spoon	36 Pc
71	Stamppad (Big)	24 Pc
72	Stamppad (Mid)	24 Pc
73	Stamppad (Small)	24 Pc
74	Stepler Big (Kangaro HP-45)	06 Pc
75	Stepler Medium (Kangaro)	24 Pc
76	Stepler Pin(Big) (Kangaro)	40 Pkt
77	Stepler Pin(Small) (Kangaro)	200 Pkt
78	Stepler Small (Kangaro)	36 Pc
79	Stock Register 30 No	10 Pc
80	Stock Register 12 No	10 Pc

81	Tag (Cotton Thread)	30 Pkt
82	Thormo Flash	12
83	Thread (Crochet)	24 Pkt
84	Toilet Brush	36 Pc
85	Wall Clock	12 Pc
86	Water Bottle	100 Pc
87	Water Caushion	24 Pc
88	Xerox Paper A/4 JK	200 Pkt
89	Sanitizer-500 ML	12 Nos
90	Hand Sanitizer-100 ML	36 Nos`
91	Urgent Slip	10 Book
92	Notes & Page Marker (100 Sheets)	50 Nos
93	Cello Tape Dispenser 1"	05 Nos

Electrical Items

SL.NO.	NAME OF THE ITEMS	Qty
1	Switch 16A (Anchor)	25 Nos
2	Socket16A (Anchor)	25 Nos
3	20W LED Bar (Bajaj)	40 Nos
4	36W LED Bar (Bajaj)	10 Nos
5	PVC Board 6" x 4"	15 Nos
6	PVC Board 8" x 10"	02 Nos
7	PVC Board 4" x 4"	10 Nos
8	Switch 6A (Anchor)	30 Nos
9	Socket6A (Anchor)	30 Nos
10	LED Driver LG 58-018-002-780 CC Type, 1-Output, Max-48W (Make-Wipro)	30 Nos
11	LED Driver 4415 370 00970, Max-58W (Make-Philips)	20 Nos
12	18W Led Bulb (Bajaj)	40 Nos
13	9 W Led Bulb (Bajaj)	50 Nos
14	6AMP Top (Anchor)	10 Nos
15	16AMP Top (Anchor)	10 Nos
16	Starter (Bajaj) For Tube Light	20 Nos
17	Angle Holder (Anchor)	20 Nos
18	100W Bulb (Bajaj)	10 Nos
19	4Way 200Amp Penal Connector (Red)	20 Nos
20	Aluminium Ring socket (70)	30 Nos
21	Aluminium Ring socket (50)	30 Nos
22	Aluminium Ring socket (35)	30 Nos
23	Aluminium Ring socket (25)	30 Nos
24	Aluminium Bottle socket (70)	30 Nos
25	Aluminium Bottle socket (50)	30 Nos
26	Aluminium Bottle socket(35)	30 Nos
27	Aluminium Bottle socket(25)	30 Nos
28	MCB Single Way 63 Amp (Havells)	24 Nos
29	36W Tube Light (Bajaj)	60 Nos
30	36/40W Choke (Bajaj)	60 Nos

31	36 W CFL Tube (4Pin) (Bajaj)	30 Nos
32	1.5 MM Wire (Havells) (Copper)	04 Coils
33	1 MM Wire (Havells) (Copper)	05 Coils
34	Cable Clip 40MM(Double Nail)	02 Pkt
35	Cable Clip 25MM	02 Pkt
36	Extension Board 05 Mtr (Anchor)	01 Nos
37	MCCB 100W 25KA	02 Nos
38	Copper Ring Socket (35)	30 Nos
39	Copper Ring Socket (25)	30 Nos
40	Copper Ring Socket (16)	30 Nos
41	Pipe LED Light (50Mtr) (R+B+Y+G)	04 Nos
42	LED Helogyn Flood Light 150Watt	02 Nos
43	LED Helogyn Flood Light 100Watt	02 Nos
44	20W Spot Light (Bajaj)	02 Nos
45	2.5 MM Wire (Alu)	10 Coil
46	19 MM PVC Pipe	50 Nos
47	20 MM Clip	02 Pkt
48	40W Led Bulb(Bajaj)	02 Nos
49	PVC Tape	20 Roll
50	Light Fitting Channel with Accessories	01 Set
51	2.5 Mfd Fan Capacitor	50 Nos
52	Fan Regulatotr Switch Type (Anchor)	20 Nos

Terms and conditions of the Tender: -

1. Those who fulfill the following criteria are eligible to participate in the tender.
 - A. All the bidder must have to submit self attested copies of Income Tax Return Certificates for last 03 years, Audited Balance Sheet for last 03 years Pan Copy, GSTIN Registration Certificates and Last GST Return acknowledgement receipt.
 - B. The last date of receipt of tender paper is on 24.03.2021 at 5.00 PM and the technical bid shall be opened on 25.03.2021 at 2.30 PM. in presence of the bidder or their authorized representatives.
 - C. The sealed cover containing the tender document should be submitted by speed post / Registered Post (Indian Post) only addressing to the "Registrar, F.M. University, Nuapadhi, Balasore, Pin-756089" within due date and time as stipulated in the tender call notice. No hand delivery of tender documents will be accepted.
 - D. The sealed envelope must show the name of the bidder and his address, contact number and should be superscribed as "Tender for Stone Statue & Sculpture" "Tender for Electrical items" and "Tender for Office Stationery" on the top of the Envelope. In case any quotationer wants to quote the rate for electrical items, Office Stationery and Stone

Statue the quotationer have to quote price in three separate envelope with separate EMD @ Rs.10,000/-, Separate Tender value @Rs. 3,000/- having separate Technical & Financial Bid.

- E. The quantity of the items as stated in the tender documents may be reduced keeping the budgetary provision.
- F. All the documents must be in the papers showing signature of the Tenderer and official seal. The documents submitted in a sequential manner with separator/flag to help quick scanning of the documents furnished.
- G. The quotaioners are required to deposit the tender fee i.e. Rs. 3000/- (Rupees Three Thousand) only (non-refundable) in favour of "F.M. University, Development Fund-II", payable at Balasore from any nationalize Bank.
- H. The quotationer are required to deposit EMD of Rs. 10,000/- (Rupees Ten thousand) only (For each type of items i.e. Stationery, Electrical and Stone work) in shape of DD in favour of "F.M. University, Development Fund-II", payable at Balasore from any nationalize Bank. The EMD of unsuccessful bidders shall be refunded after completion of tender process and The EMD of successful bidders shall be refunded after one year. If any quotationer wants to quote the price for stone work, office stationery, Electrical items their required to quote in separate envelope with separate EMD and Separate Tender value along with its corresponding Technical and Financial Bid.
- I. The quotationer for statue & Sculpture shall quote the price for each type of items inclusive of Transportation & installation. The successful bidder / bidders shall provide technical advice / support during construction of installation pedestal / base on which the statue to be fixed.
- J. The quotioners for statue are required to give a time frame for supply and installation of the materials.
- K. No advance shall be paid for the items to be supplied by the successful vendors.
- L. Incomplete appllications shall not be taken in to consideration.
- M. The central purchase committee of the University reserves the right to reduce or increase the items as stated in the quotation papers.

- N. The University authority reserves the right to cancel / modify or change the tender without assigning any reason thereof. The addendum /corrigendum if any will be hosted / posted in the University website.

Procedure for Submission of Tender:

TECHNO COMMERCIAL BID

1. The Bidders must submit their Bids as required in two parts in separate sealed covers prominently superscribed as Part-I "**Technical Bid**" and Part-II "**Financial Bid**" and also indicating on each of the covers the "Tender Call Notice No & Date".


2. Part-I "Technical Bid"

- i. Name of the firm, details of postal address with contact number.
- ii. Valid GSTIN Registration Certificate.
- iii. Copy of PAN.
- iv. Non-refundable tender fee.
- v. EMD amount.
- vi. Literature if any in support of quoted items (Dealership certificate / channel partner certificate / specification details for genuineness of electrical items, past performance/supply records).
- vii. Income Tax Return for last 03 years (In case of electrical items and Stone Statue minimum 01 corer Turn over (every year) for last three years).
- viii. Audited Balance sheet for last three years.
- ix. Last GST Return acknowledgement receipt
- x. The quotationer for statue shall furnished the colour-photograph/ skatch of the statue & sculpture made earlier by their firms.

3. Part-II "Financial Bid"

- i. Financial Bid should contain only the price against each item. The rate & taxes should be quoted separately.
- ii. The quoted rate should be inclusive of bidder cost towards insurance, packing and forwarding transportation and (fitting/installation in case of stone statue and sculpture) at F.M. University Campus, Balasore.

- iii. No Conditional price will be taken in to consideration no escalation of the price in the later stage is acceptable.
4. All the documents submitted must be in the papers showing signature of the tenderer with official seal. The Technical Bid and Financial Bid shall be covered in two separate Envelopes as stated above both the Bids will be covered is a Big Envelope writing on the top of the Envelope **"Tender for Stone Statue & Sculpture"** **"Tender for Electrical items"** and **"Tender for Office Stationery"**
5. The Purchase Committee shall open the technical bid at first and evaluate the same. Thereafter at the second step financial bids of only the technically acceptable offer should be opened for further evaluation and selection of vendor for supply.
6. **Undertaking: The every bidders has to furnish an undertaking in the following form** "Certify that the above information furnished by me /us are true and correct to the best of my / our knowledge and belief. I/ We further certify that I/We shall abide by the terms and conditions of the University while executing the work / supplying the materials".


Registrar